



2019 Season Subscription Key Information & Procedures for Premium Opening Night Subscribers

Thank you for supporting The Acting Company's 2019 season through your Premium Opening Night subscription purchase. Your generosity plays an extraordinary role in ensuring that The Acting Company continues to thrive, and we look forward to sharing this season with you!

To ensure that you have all of the necessary information to fully enjoy your subscriber experience, please take note of the procedures and policies below. Should you have further questions, The Acting Company staff is always happy to assist you:

Email: boxoffice@theactingcompany.org

Administrative Office Phone: (212) 258-3111 (Office hours M-F 10 AM-6 PM)

Duke on 42nd Street Box Office Phone: (646) 223-3010

About the John McDonald Salon Reading Series

Reservations & Ticketing

The Acting Company does not issue physical or digital tickets for the Salon Series Readings. To claim your reservation, simply check in at our registration table in the theater on the evening of your scheduled reading. You will be issued a program at that time, which will also serve as your ticket into the theater. As a subscriber, you will also be handed a card indicating your reserved seating location.

Subscribers do NOT need to reserve their seats for individual reading dates. We will assume your attendance unless you advise that you are unable to join us. If you cannot attend, we would be grateful if you would inform us so that we may make seats available to other patrons. Please email boxoffice@theactingcompany.org or call (212) 258-3111.

Seating & Logistics

As a Salon Series subscriber, we will reserve excellent seats for you in the prime front center section of the theater. Please advise us if there are other subscribers with whom you prefer to be seated, and let the Acting Company staff know if physical necessity requires that we place you in a particular seating location (ie. aisle, no stairs, close to the stage) by calling (212) 258-3111 or emailing boxoffice@theactingcompany.org.

All readings take place at 7 PM. The house will open at approximately 6:30 PM.

Guest Tickets

Subscribers may purchase additional Salon Series tickets for their guests at the regular price of \$35. Subscriber guests will receive the added benefit of reserved seating so that your party may be seated together.

Receptions

Each Salon Series reading is followed by a complimentary reception during which all audience members can mingle with the cast. Receptions include wine, non-alcoholic beverages and light hors d'oeuvres. Please join us for a drink and conversation with the evening's performers!

Refund & Exchange Policy

All Salon Series single ticket purchases are final. However, should you know in advance that you will be unable to use your tickets, please contact us and we will credit you with a tax-deductible contribution for the value of your tickets. To do this, Please email boxoffice@theactingcompany.org or call (212) 258-3111.

Dates & Locations

Dates and venues for the Salon Series Readings are as follows:

Monday, May 20:

WAIT UNTIL DARK

Peter Jay Sharp Theater at Playwrights Horizons
416 W. 42nd Street btwn. 9th and 10th Ave.

Monday, June 24:

NELL GWYNN

Mainstage Theater at Playwrights Horizons
416 W. 42nd Street btwn. 9th and 10th Ave.

Tuesday, August 6:

JAZZ

The Duke on 42nd Street
229 W. 42nd Street btwn. 7th and 8th Avenue

Tuesday, August 13:

LETTERS FROM PRISON

The Duke on 42nd Street
229 W. 42nd Street btwn. 7th and 8th Avenue

Where to Go

March 18, May 20 and June 24:

Playwrights Horizons

416 W. 42nd Street between 9th and 10th Avenue

Upon arrival to performances at **Playwrights Horizons' Mainstage or Peter Jay Sharp Theaters**, please proceed to our check-in table located inside the theater entrance. Please note that tickets will NOT be held at the Playwrights Horizons box office. Playwrights Horizons is located on 42nd Street between 9th and 10th Avenue. The theaters are accessible by stairs or by elevator.

August 6 and 13:

The Duke on 42nd Street

229 W. 42nd Street between 7th and 8th Avenue

Upon arrival to performances at the **Duke on 42nd Street**, please proceed to the theater box office to claim your reservation. The Duke Theater is located on 42nd Street between 7th and 8th Avenue. The box office and theater are located on the second floor of the building, with elevator access.

About the 2019 Repertory Production Season

Native Son and Measure for Measure

Presented in Rotating Repertory

Sunday, July 14 - Saturday, August 24, 2019

The Duke on 42nd Street

229 W. 42nd Street between 7th and 8th Avenue

Measure for Measure	Native Son
<ul style="list-style-type: none"> • Previews: <ul style="list-style-type: none"> ○ Sunday, July 14, 7:00 PM ○ Monday, July 15, 7:00 PM ○ Friday, July 19, 8:00 PM ○ Sunday, July 21, 2:00 PM ○ Thursday, July 25, 7:00 PM ○ Friday, July 26, 8:00 PM 	<ul style="list-style-type: none"> • Previews: <ul style="list-style-type: none"> ○ Wednesday, July 17, 7:00 PM ○ Thursday, July 18, 7:00 PM ○ Saturday, July 20, 8:00 PM ○ Sunday, July 21, 7:00 PM ○ Monday, July 22, 7:00 PM ○ Wednesday, July 24, 7:00 PM ○ Thursday, July 25, 2:00 PM ○ Saturday, July 27, 8:00 PM
<ul style="list-style-type: none"> • Opening: Sunday, July 28, 2:00 PM* 	<ul style="list-style-type: none"> • Opening: Sunday, July 28, 7:00 PM*
<ul style="list-style-type: none"> • Regular Performances: <ul style="list-style-type: none"> ○ Thursday, August 1, 2:00 PM ○ Saturday, August 3, 8:00 PM ○ Sunday, August 4, 2:00 PM ○ Thursday, August 8, 7:00 PM ○ Friday, August 9, 8:00 PM ○ Sunday, August 11, 7:00 PM ○ Monday, August 12, 7:00 PM ○ Thursday, August 15, 2:00 PM ○ Sunday, August 18, 2:00 PM ○ Monday, August 19, 7:00 PM ○ Thursday, August 22, 2:00 PM ○ Saturday, August 24, 2:00 PM 	<ul style="list-style-type: none"> • Regular Performances: <ul style="list-style-type: none"> ○ Wednesday, July 31, 7:00 PM ○ Thursday, August 1, 2:00 PM ○ Friday, August 2, 8:00 PM ○ Sunday, August 4, 7:00 PM ○ Monday, August 5, 7:00 PM ○ Wednesday, August 7, 7:00 PM ○ Thursday, August 8, 2:00 PM ○ Saturday, August 10, 8:00 PM ○ Sunday, August 11, 2:00 PM ○ Wednesday, August 14, 7:00 PM ○ Thursday, August 15, 7:00 PM ○ Friday, August 16, 8:00 PM ○ Saturday, August 17, 8:00 PM ○ Sunday, August 18, 7:00 PM ○ Wednesday, August 21, 7:00 PM ○ Thursday, August 22, 7:00 PM ○ Friday, August 23, 8:00 PM ○ Saturday, August 24, 8:00 PM

* Tickets to the opening performances on July 28th are available only to Premium Opening Night Subscribers, or by special invitation of The Acting Company.

Two-Show Repertory Days

It is possible to see both plays in one day on the following dates:

- Sunday, July 21 (Preview)
- Thursday, July 25 (Preview)
- Sunday, July 28 (*Opening Performances)
- Thursday, August 1
- Sunday, August 4
- Thursday, August 8
- Sunday, August 11
- Thursday, August 15
- Sunday, August 18
- Thursday, August 22
- Saturday, August 24

Premium Opening Night Tickets and Event

Tickets to the opening night performances on Sunday, July 28th are available only to Premium Opening Night subscribers or by special invitation of The Acting Company.

If you are a Premium Opening Night subscriber, you do not need to reserve seats for the opening night performances on Sunday, July 28th. The Acting Company staff will place you in excellent seats. Should you wish to book your premium subscriber seats for performances OTHER than opening night, you may do so by phone or in person through the Duke on 42nd Street box office starting on May 1st using the procedures outlined below.

All opening night tickets will be distributed at the theater. When you arrive at the Duke on 42nd Street to pick up your tickets, your ticket envelope will contain an information card for the between-show patron dinner and party passes for the opening night party, which will follow the evening performance of *Native Son*.

The celebratory between-show patron dinner will be held for all Premium Opening Night Subscribers at a restaurant within easy walking distance of the theater. Further details about the dinner will be provided as they are confirmed. Details regarding the location of the opening night party will be distributed at the theater.

Booking Your Seats (Excluding Opening Night Performances)

The exclusive subscriber booking period opens May 1st at 12 PM and will continue for two weeks before single tickets go on sale to the general public. You will receive a reminder email from The Acting Company when this booking window opens.

Subscriber seats may be booked through the Duke on 42nd Street box office, with the exception of Premium Opening Night tickets for performances on July 28th (see details above):

By Phone: Call the **Duke on 42nd Street box office at (646) 223-3010** and identify yourself as an Acting Company subscriber. Box office staff will have a list of Company subscribers on file.

Box office **phone hours** are:

Sunday - Monday, 11am-5pm;
Tuesday - Saturday, 11am-7pm

In Person: Visit the Duke on 42nd Street box office, located at 229 W. 42nd Street on the second floor of the building.

Box office **window hours** are:

Tuesday - Friday, 4-7pm;
Saturday, 12-6pm

Extended hours until performance time on show days. Closed Memorial Day, July 1, and Independence Day.

Single tickets will go on sale to the general public beginning May 15th. While a limited number of seats in prime locations will be held for subscriber booking after this date, the same access to excellent seats as during the subscriber booking period cannot be guaranteed. Subscribers are strongly encouraged to book tickets during the May 1-14 booking window to ensure the best availability.

Where to Go

The Duke on 42nd Street

229 W. 42nd Street between 7th and 8th Avenue

Upon arrival to performances at the **Duke on 42nd Street**, please proceed to the theater box office to pick up your tickets if you have not elected to receive them in advance. The Duke Theater is located on the north side of 42nd Street between 7th and 8th Avenue. The box office and theater are located on the second floor of the building, with elevator access for patrons who have difficulty navigating stairs. Accessible restrooms are located on the same floor as the theater.

Ticket Exchanges

Ticket exchanges are offered as an exclusive benefit for Acting Company subscribers. To exchange your tickets, call the Duke on 42nd Street box office using the contact information above. Exchanges are made on the following basis:

- Exchanges made **at least 72 hours prior to the scheduled performance** time will be made at no charge.
- Exchanges made **24-72 hours prior to the performance** are subject to a \$5 per-ticket charge.
- **No exchanges may be made within 24 hours of the performance.** However, you may Turn your tickets back to the box office to have the value of your unused tickets credited as a tax-deductible contribution.
- Exchanges are subject to availability, and on a best available basis.

Unused or Unredeemed Subscriber Tickets

Unused tickets and/or unredeemed shows on your subscription are not refundable. However, they may be turned back to The Acting Company and credited as a tax-deductible contribution. To receive donation credit, please notify us in advance of your scheduled performance that you will not be using your tickets, or at any time prior to the final performance of the subscription event if you have not booked seats. To notify us that you will not be using your tickets, call the Acting Company offices at 212.258.3111 or email boxoffice@theactingcompany.org.